

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ

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**Councillors are summoned to attend a Meeting of the Parish Council
to be held at Ashperton Village Hall on Wednesday 2nd August 2017 at 7.30pm**

Agenda

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. To Consider Approval of Minutes of Parish Council meeting held Wednesday 31st May 2017
4. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester
5. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
6. **Planning: no paper copies of planning applications are available to view at the meeting unless specified – please view online prior to the meeting at www.herefordshire.gov.uk/planning**
 - 6.1 To Consider Planning Applications referred for comment:
172069 – Ashperton Holiday Park, Ashperton, HR8 2SE
Proposed 3 no additional holiday let chalets. Also change of use of The Coach House annex from a holiday let chalet into an assistant holiday park managers/maintenance/groundsman's on-site accommodation.
 - 6.2 To Note Details of Decision Notices Received from Hereford Council
 - 6.3 To Note Response from Herefordshire Council on planning complaint letter sent
7. **To Receive Update from Ashperton Neighbourhood Plan Steering Group**
8. **Finance:**
 - 8.1 To Review the Parish Council Insurance policy
 - 8.2 To Discuss Bank Signatories
 - 8.3 To Note Finance Report & Bank Balance
 - 8.4 To Consider Payments of Outstanding Accounts
 - 000410: J Chester – clerk salary June/July and expenses – as agreed
 - 000411: Hoople – NDP customising - £138.00
 - 000412: Autela Payroll Services – Q1 - £38.40
 - 000413: Ledbury Electrical Services Ltd – defibrillator electrical supply - £78.00
 - 000414 : Ashperton Village Hall – hire charge for NDP meetings - £
9. **Highways/Footpaths:**
 - 9.1 To Note Reports from Balfour Beatty Locality Steward
 - 9.2 To Receive Report from footpath officer
 - 9.3 To Receive Report from meeting with Highway Representatives re Threshold Gates and Speed in village and Decide next Actions
 - 9.4 To Discuss any new highway and footpath issues and decide any Works required
10. **Information Section / Correspondence / Discussion:**
 - 10.1 To Review Information and Outstanding Actions
 - 10.2 To Discuss Ashperton Village Hall entrance porch and gents toilet refurbishment
 - 10.3 To Discuss Restoration of Village Phone Box and Village Pump and Flag Pole preserving and re-fixing
 - 10.4 To Discuss Herefordshire Council Code of Conduct
11. **Training / Meetings / Reports**
 - 11.1 To note dates of any meetings and decide attendees
 - 11.2 To receive report from meetings attended
12. To Raise Items for next scheduled Parish Council Meeting (no discussion)
13. To Decide Date of next scheduled meeting – Wednesday 27th September 2017

Signed:

JL Chester

(Clerk to the Parish Council)

Dated: 14th July 2017

The press and public are cordially invited to attend the meeting

Information Sheet

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- End of Year Accounts prepared and sent to external auditor
- HALC "In the Open" training event attended
- SLCC meeting attended
- Website updated
- Lengthsman / P3 contract returned to Hfd Council/Balfour Beatty

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- HALC - Information Corner June *
- HALC - Training Diary *
- Herefordshire Council – Rural Sites DPD Consultation *
- Herefordshire Council – Broadband Event invitation 19th June *
- Herefordshire Council – letter re Code of Conduct *
- Herefordshire Council – Invitation to 2018/19 Budget Consultation, Town Hall Hereford Tues 4th July 6.30pm *
- Herefordshire Council – introduction of car parking changes at Wye Valley Trust Community Hospitals*
- Herefordshire Rural Hub – July newsletter *
- Herefordshire Council – Fly Tipping *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

Meeting	Minute	Action	Status	Comments
July 2015	9b	ALL		Ask other organisations if they wish to contribute articles and funding to website
March 2016		clerk	Reported	Blocked culvert on end of Ashperton wood CAS569442R6Y7H7
July 2016	9.1	FH	Ongoing	Obtain advice from HALC re Village Hall Constitution
Jan 2017	10.3	clerk		Investigate costs of speed threshold gates
Jan 2017	10.4	clerk		Speak to cricket club re kissing gate to replace stile on AP32
March 2017	11.2	FH		Village Hall Constitution to be put onto website
March 2017	11.3	clerk	Complete	Ensure toys in village hall are covered by insurance
March 2017	11.5 & 11.6	all	Ongoing	Form working party to tidy up village phone box and village pump
May 2017	14.3	FH Clerk Clerk		Speak to the tenant re charity land path and hedge. Culvert under the A417 on the edge of Ashperton wood needs clearing again. Signs are to be erected by the moat advising that ALL dogs are to be kept on leads and all dog mess to be picked up especially because of the forest school. The clerk will also contact Pet Passion to advise them
	15.2	FH		Obtain quotes for village hall porch and toilet refurbishment
	15.3	clerk		Arrange further defibrillator / first aid training
	15.4	all		Arrange date for autumn for village tidy working party

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
22.10.15	153022	The Cottage, Church Lane, Ashperton Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking	PC support this application	GRANTED 30.12.15
11.1.15	P160057/PA7	Hasnett Wood, Canon Frome, Munsley, Ashperton Proposed forestry building	PRIOR APPROVAL APP – for advice only	PRIOR APPROVAL NOT REQ 19.1.16
16.3.16	152041	Land to the North of Ashperton Village Hall Proposed residential development of 10 dwellings (AMENDMENT TO ORIGINAL APPLICATION)	PC object to this application	GRANTED 24.8.16
17.11.16	163531	The Castle, Ashperton, Ledbury Proposed conversion of outbuilding to single dwelling	PC support this application	GRANTED 20.1.17

16.2.17	170341	Budding Cottage, Canon Frome, HR8 2TA Proposed outdoor arena	PC unable to reach decision due to lack of detail on application – questions sent to Hfd Council case officer	GRANTED 5.4.17
28.2.17	170437	Westward, Ashperton, HR8 2RY Single Storey rear extension		GRANTED 10.4.17
17.3.17	170441	Ashperton Primary Academy, HR8 2SE Construction of an outdoor multi-use games area and link paths	PC support this application	GRANTED 27.4.17