

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ

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**Councillors are summoned to attend a Meeting of the Parish Council
to be held at Ashperton Village Hall on Tuesday 31st January 2017 at 7.30pm**

Agenda

1. **To Accept any Apologies** for Absence and Note the Reason
2. **To Record any Declarations of Interest** and Consider any Requests for Dispensations
3. **To Consider Approval of Minutes** of Parish Council meeting held Tuesday 27th November 2016
4. **To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester**
5. **Public Participation Session** for Local Residents to raise matters relevant to the Parish Council
(Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
6. **Councillor Vacancies** – to receive any nominations for co-option
7. **Planning:**
 - 7.1 To Consider Planning Applications referred for comment:
164097 – Land adj. to 44 and 45-46 Ashperton Road,
Proposed 3 no.new dwellings (Amendments to previously approved application P143420/F to change design of dwellings and reposition dwelling and garage of Plot 3)
 - 7.2 To Note Details of Decision Notices Received from Hereford Council
 - 7.3 To Discuss Letter to planning department
8. **To Receive Update from Ashperton Neighbourhood Plan Steering Group**
9. **Information Section / Correspondence / Discussion:**
 - 9.1 To Discuss Defibrillator Cabinet, training course and ongoing maintenance costs
 - 9.2 To Discuss Ashperton Village Hall Constitution
 - 9.3 To Discuss ownership of toys held in Ashperton Village Hall
 - 9.4 To Discuss damage to village hall
 - 9.5 To Discuss Ashperton Village Pump
 - 9.6 To Discuss Churchyard Maintenance
 - 9.7 To Discuss restoration of village phone box
 - 9.8 To Note that the clerk is now CiLCA qualified
 - 9.9 To Review Information and Outstanding Actions
10. **Highways/Footpaths:**
 - 10.1 To Note reports received from Balfour Beatty Locality Steward
 - 10.2 To Discuss Speed Indicator Device Deployment
 - 10.3 To Discuss Speeding Concerns in the parish
 - 10.4 To Discuss any new highway and footpath issues and decide any P3 / Lengthsman Works required
11. **Finance:**
 - 11.1 To Note Finance Report & Bank Balance
 - 11.2 To Note Payroll service charges for 2017/18
 - 11.3 To Consider Payments of Outstanding Accounts
 - 000393: HALC - "Social Media" training course - £36.00
 - 000394: J Chester Dec/Jan (as agreed)
 - 000395: HMRC PAYE Dec/Jan - £14.80
 - 000396: Hvoss – training day 22nd Feb - £15.00
 - 000397: Autela Group – payroll Q3 - £60.00
12. **Training / Meetings / Reports**
 - 12.1 To note dates of any meetings and decide attendees
 - 12.2 To receive report from meetings attended
13. To Raise Items for next scheduled Parish Council Meeting (no discussion)
14. To Note Date of Next Scheduled Meeting – Tuesday 28th March 2017 7.30pm at Ashperton Village Hall

Signed:

JL Chester

(Clerk to the Parish Council)

Dated: 24th Jan 2017

The press and public are cordially invited to attend the meeting

Information Sheet - January

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- NDP support work done – NDP Documents received to upload to website
- Defibrillator grant funding applied for
- Precept of £6750 requested
- Lengthsman /P3 Expression of Interest form returned to Balfour Beatty

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Briefing Notes & Presentation *
- Herefordshire Council – Local Flood Risk Management Consultation 30 Jan 2017 *
- Balfour Beatty – Invitation to Annual Plan Drop-in Session 14th Dec *
- HALC – Information Corner December *
- HALC – Eastern Area Draft Minutes *
- Herefordshire Council – War Memorial sandblasting advice *
- Herefordshire Council – Marches Freight Strategy *
- Community First Bulletin *
- Herefordshire Rural Hub Newsletter December *
- West Mercia Police – SNT Newsletter December and January *
- HALC Training Diary Spring 2017*

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting held on 29th November 2016:

Meeting	Minute	Action	Status	Comments
July 2015	9b	ALL		Ask other organisations if they wish to contribute articles and funding to website
Sept 2015	8c	RE	Ongoing	Arrange replacement of stile on AP32 at Tunnel Cottage. Trim AP34 and AP18
Nov 2015	7	NDP	Ongoing	Forward documents to clerk for placing on website
Jan 2016	9e	clerk	ongoing	Arrange date for joint parishes neighbourhood watch public meeting
March 2016		clerk	Reported	Blocked culvert on end of Ashperton wood CAS569442R6Y7H7
July 2016	9.1	FH		Obtain advice from HALC re Village Hall Constitution
July 2016	10.1	clerk	Complete	Obtain alternative quotes for insurance
Sept 2016	6	clerk		Investigate costs related to defibrillator
Sept 2016	9.2	clerk	Complete	Ascertain ownership of land where village pump located
Sept 2016	9.3	FH		Obtain price for new gate between churchyard and charity lands
Nov 2016	4	clerk	ongoing	Explore grant funding for defibrillator cabinet
Nov 2016	10.3	clerk	complete	Clarify ownership of toys, chairs and tables in village hall
Nov 2016	11.4	RE		Speak to cricket club re kissing gate to replace stile on AP32

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
22.10.15	153022	The Cottage, Church Lane, Ashperton Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking	PC support this application	GRANTED 30.12.15
11.1.15	P160057/PA7	Hasnett Wood, Canon Frome, Munsley, Ashperton Proposed forestry building	PRIOR APPROVAL APP – for advice only	PRIOR APPROVAL NOT REQ 19.1.16
16.3.16	152041	Land to the North of Ashperton Village Hall Proposed residential development of 10 dwellings (AMENDMENT TO ORIGINAL APPLICATION)	PC object to this application	GRANTED 24.8.16
17.11.16	163531	The Castle, Ashperton, Ledbury Proposed conversion of outbuilding to single dwelling	PC support this application	GRANTED 20.1.17

